

Indigenous Justice Clearinghouse Research Brief
TERMS OF REFERENCE November 2017

TOPIC 1

Project title	<u>Implementation options and evaluation of integrated service model responses to address family violence in remote Aboriginal and Torres Islander communities</u>
Project aim	To publish a 'Research Brief' or a 'Current Initiatives Paper' for the Indigenous Justice Clearinghouse (IJC) that examines the implementation options and evaluation of integrated service model responses to address family violence in remote Aboriginal and Torres Strait Islander communities.
Project description	<p>The Research Brief or Current Initiatives Paper will be 3000 – 4000 words (including references) and will be written in a policy neutral reporting style. The paper will:</p> <ul style="list-style-type: none"> • Briefly provide an overview of the latest data available on family violence in relation to remote Aboriginal and Torres Strait Islander communities. • Review existing literature on implementation options and evaluations of integrated service model responses from Australia and New Zealand, as well as influential literature from other jurisdictions only if relevant. • Briefly profile one or more strategies or examples of programs or policies detailing the implementation options and evaluation of integrated service model responses to address family violence in Aboriginal and Torres Strait Islander communities. <p><u>EOIs should indicate whether a Research Brief or a Current Initiative Paper is proposed.</u> If the paper is a Current Initiatives paper, less background/ scoping information is to be provided, and more detail is to be included to profile one or more specific initiatives which are working.</p>
Background and rationale	The Indigenous Justice Clearinghouse is a joint project of the Council of Attorney General (CAG) (formerly, Law,

	<p>Crime and Community Safety Council) and the Australian Institute of Criminology. The IJC is hosted by the NSW Department of Justice in Sydney. The goal of the Clearinghouse is to share knowledge about what works to address Indigenous criminal justice issues. Papers published by the Clearinghouse are designed for policy makers and others working in the Indigenous justice field.</p> <p>IJC publications – both ‘Research Briefs’ and ‘Current Initiative Papers’ - provide an overview of research findings in plain English, a balanced view of the literature, highlight key findings and where relevant point to areas for future work.</p> <p>IJC ‘Research Briefs’ focus on summarising the issues, literature and latest data, with some examples of on-the-ground programs profiled. IJC ‘Current Initiative Papers’ profile examples of promising programs to reduce Indigenous offending and incarceration in more detail, in order to highlight lessons for policy makers in Australia and New Zealand.</p> <p>This research topic was approved by the National Justice and Police Senior Officers Group in 2017.</p>
Other IJC briefs	<p>The IJC has produced a number of research briefs on related topics. The author must be careful not to duplicate or overlap with previous IJC publications, and should make reference to the previous IJC publications where appropriate. All IJC publications are available to download for free in full text from: http://www.indigenousjustice.gov.au/resources/publications.html</p> <p>EOIs should specifically consider existing IJC publications and note potential areas of overlap to be managed.</p>
Data and research assistance	<p>The IJC Project Officer is available to assist authors to source data and to provide other limited research assistance.</p>

TOPIC 2

Project title	<u>Development and effectiveness of local authority models in responding to crime and violence in Aboriginal and Torres Strait Islander communities, with a priority focus on addressing domestic and family violence. Include a jurisdictional analysis of effective local authority models and key ingredients for success (Research Brief and potential Current Initiative Paper).</u>
Project aim	To publish a 'Research Brief' or a 'Current Initiatives Paper' for the Indigenous Justice Clearinghouse (IJC) that provides an analysis of the development and effectiveness of local authority models in responding to crime and violence in Aboriginal and Torres Strait Islander communities, with a priority focus on addressing domestic and family violence. And a jurisdictional analysis of effective local authority models and key ingredients for success.
Project description	<p>The Research Brief or Current Initiatives Paper will be 3000 – 4000 words (including references) and will be written in a policy neutral reporting style. The paper will:</p> <ul style="list-style-type: none">• Review existing literature on local authority models in responding to crime and violence in Aboriginal and Torres Strait Islander communities with a focus on addressing domestic and family violence;• Briefly profile one or more local authority models in responding to crime and violence in Aboriginal and Torres Strait Islander communities with a focus on addressing domestic and family violence; and• Provide jurisdictional analysis of effective local authority models and key ingredients for success. <p><u>EOIs should indicate whether a Research Brief or a Current Initiative Paper is proposed.</u> If the paper is a Current Initiatives paper, less background/ scoping information is to be provided, and more detail is to be included to profile one or more specific initiatives which are working.</p>
Background and rationale	The Indigenous Justice Clearinghouse is a joint project of the Council of Attorney General (CAG) (formerly, Law, Crime and Community Safety Council) and the Australian Institute of Criminology. The IJC is hosted by the NSW Department of Justice in Sydney. The goal of the Clearinghouse is to share knowledge about what works to address Indigenous criminal justice issues. Papers published by the Clearinghouse are designed for policy makers and

	<p>others working in the Indigenous justice field.</p> <p>IJC publications – both ‘Research Briefs’ and ‘Current Initiative Papers’ - provide an overview of research findings in plain English, a balanced view of the literature, highlight key findings and where relevant point to areas for future work.</p> <p>IJC ‘Research Briefs’ focus on summarising the issues, literature and latest data, with some examples of on-the-ground programs profiled. IJC ‘Current Initiative Papers’ profile examples of promising programs to reduce Indigenous offending and incarceration in more detail, in order to highlight lessons for policy makers in Australia and New Zealand.</p> <p>This research topic was approved by the National Justice and Police Senior Officers Group in 2017.</p>
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<p>Data and research assistance</p>	<p>The IJC Project Officer is available to assist authors to source data and to provide other limited research assistance.</p>

TOPIC 3

Project title	Growth in remand and its impact on Indigenous overrepresentation in the Criminal Justice System.
Project aim	To publish a 'Research Brief' for the Indigenous Justice Clearinghouse (IJC) that examines the trends in the growth in remand and its impact on Indigenous overrepresentation in the Criminal Justice System.
Project description	<p>The Research Brief will be 3000 – 4000 words (including references) and will be written in a policy neutral reporting style. The paper will:</p> <ul style="list-style-type: none">• Briefly provide an overview of the latest data on bail and remand, how this has changed/grown and its impact on Indigenous overrepresentation in the Criminal Justice System in Australia and New Zealand.• Review existing literature on the impacts of the growth in remand on Indigenous overrepresentation in the Criminal Justice System from Australia and New Zealand, including drivers for bail breaches amongst Aboriginal people.• Briefly profile one or more strategies or policies which aim to address the growth in remand and its impact on Indigenous overrepresentation in the Criminal Justice System.
Background and rationale	<p>The Indigenous Justice Clearinghouse is a joint project of Council of Attorney General (CAG) (formerly, Law, Crime and Community Safety Council) and the Australian Institute of Criminology. The IJC is hosted by the NSW Department of Justice in Sydney. The goal of the Clearinghouse is to share knowledge about what works to address Indigenous criminal justice issues. Papers published by the Clearinghouse are designed for policy makers and others working in the Indigenous justice field.</p> <p>IJC publications – both 'Research Briefs' and 'Current Initiative Papers' - provide an overview of research findings in plain English, a balanced view of the literature, highlight key findings and where relevant point to areas for future work.</p>

	<p>IJC 'Research Briefs' focus on summarising the issues, literature and latest data, with some examples of on-the-ground programs profiled. IJC 'Current Initiative Papers' profile examples of promising programs to reduce Indigenous offending and incarceration in more detail, in order to highlight lessons for policy makers in Australia and New Zealand.</p> <p>This research topic was approved by the National Justice and Police Senior Officers Group in 2017.</p>
Other IJC briefs	<p>The IJC has produced a number of research briefs on related topics. The author must be careful not to duplicate or overlap with previous IJC publications, and should make reference to the previous IJC publications where appropriate. All IJC publications are available to download for free in full text from: http://www.indigenousjustice.gov.au/resources/publications.html</p> <p>EOIs should specifically consider existing IJC publications and note potential areas of overlap to be managed.</p>
Data and research assistance	<p>The IJC Project Officer is available to assist authors to source data and to provide other limited research assistance. In particular, the IJC may be able to provide access to research that the IJC is currently conducting with agencies about the drivers of bail breaches in Australia.</p>

TOPIC 4

Project title	<u>Custody Notification Services</u>
Project aim	To publish a 'Current Initiatives' paper for the Indigenous Justice Clearinghouse (IJC) that examines the operation and effectiveness of Custody Notification Services.
Project description	<p>The Research Brief will be 3000 – 4000 words (including references) and will be written in a policy neutral reporting style. The paper will:</p> <ul style="list-style-type: none">• Scope examples of Custody Notification Services in Australia and or New Zealand.• Review existing literature on the drivers that have led to the need for Custody Notification Services, including literature into deaths in custody.• Present evidence (where it is available) about the effectiveness of Custody Notification Services in improving justice outcomes and reducing harm for Indigenous peoples.
Background and rationale	<p>The Indigenous Justice Clearinghouse is a joint project of the Council of Attorney General (CAG) (formerly, Law, Crime and Community Safety Council) and the Australian Institute of Criminology. The IJC is hosted by the NSW Department of Justice in Sydney. The goal of the Clearinghouse is to share knowledge about what works to address Indigenous criminal justice issues. Papers published by the Clearinghouse are designed for policy makers and others working in the Indigenous justice field.</p> <p>IJC publications – both 'Research Briefs' and 'Current Initiative Papers' - provide an overview of research findings in plain English, a balanced view of the literature, highlight key findings and where relevant point to areas for future work.</p>

	<p>IJC 'Research Briefs' focus on summarising the issues, literature and latest data, with some examples of on-the-ground programs profiled. IJC 'Current Initiative Papers' profile examples of promising programs to reduce Indigenous offending and incarceration in more detail, in order to highlight lessons for policy makers in Australia and New Zealand.</p> <p>This research topic was approved by the National Justice and Police Senior Officers Group in 2017.</p>
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Data and research assistance	<p>The IJC Project Officer is available to assist authors to source data and to provide other limited research assistance.</p>

TOPIC 5

Project title	Prisoner Throughcare
Project aim	To publish a 'Research Brief' for the Indigenous Justice Clearinghouse (IJC) that provides overview and introduction/ examines Prisoner Throughcare in Australia and New Zealand
Project description	<p>The Research Brief will be 3000 – 4000 words (including references) and will be written in a policy neutral reporting style. The paper will:</p> <ul style="list-style-type: none">• Review and provide an overview of existing literature and or services/programs on Prisoner Throughcare programs, including approaches and the purported benefits for Indigenous peoples.• Briefly scope the prevalence of throughcare services and programs available for Indigenous Peoples (from first contact with the criminal justice system, whilst in custody and through to leaving custody) in Australia and New Zealand.• Briefly profile one or more throughcare programs/services, prioritising examples which have been formally evaluated.
Background and rationale	<p>The Indigenous Justice Clearinghouse is a joint project of the Council of Attorney General (CAG) (formerly, Law, Crime and Community Safety Council) and the Australian Institute of Criminology. The IJC is hosted by the NSW Department of Justice in Sydney. The goal of the Clearinghouse is to share knowledge about what works to address Indigenous criminal justice issues. Papers published by the Clearinghouse are designed for policy makers and others working in the Indigenous justice field.</p> <p>IJC publications – both 'Research Briefs' and 'Current Initiative Papers' - provide an overview of research findings in plain English, a balanced view of the literature, highlight key findings and where relevant point to areas for future</p>

	<p>work.</p> <p>IJC 'Research Briefs' focus on summarising the issues, literature and latest data, with some examples of on-the-ground programs profiled. IJC 'Current Initiative Papers' profile examples of promising programs to reduce Indigenous offending and incarceration in more detail, in order to highlight lessons for policy makers in Australia and New Zealand.</p> <p>This research topic was approved by the National Justice and Police Senior Officers Group in 2017.</p>
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<p>Data and research assistance</p>	<p>The IJC Project Officer is available to assist authors to source data and to provide other limited research assistance.</p>

TOPIC 6

Project title	<u>Indigenous people in Australia and New Zealand and the intergenerational effects of incarceration</u>
Project aim	To publish a 'Research Brief' or a 'Current Initiatives' paper for the Indigenous Justice Clearinghouse (IJC) that examines the trends in increasing incarceration of Indigenous peoples in Australia and New Zealand, and the impacts on Indigenous communities, particularly families.
Project description	<p>The Research Brief will be 3000 – 4000 words (including references) and will be written in a policy neutral reporting style. The paper will:</p> <ul style="list-style-type: none">• Briefly provide an overview of the latest data on Indigenous incarceration rates in Australia and New Zealand, noting that previous IJC publications have considered this issue in detail;• Review existing literature on the intergenerational effects of incarceration from Australia and New Zealand, as well as influential literature from other jurisdictions only if relevant or where there is insufficient Australian or New Zealand content; and• Briefly profile one or more strategies or examples of programs or policies which aim to address or mitigate the effects of incarceration on Indigenous families and communities, prioritising those programs that have been formally evaluated and have been found to be promising. <p><u>EOIs should indicate whether a Research Brief or Current Initiatives Paper is proposed.</u> If the paper is a Current Initiatives paper, less background/ scoping information is to be provided, and more detail is to be included to profile one or more specific initiatives which are working.</p>
Background and rationale	The Indigenous Justice Clearinghouse is a joint project of the Council of Attorney General (CAG) (formerly, Law, Crime and Community Safety Council) and the Australian Institute of Criminology. The IJC is hosted by the NSW Department of Justice in Sydney. The goal of the Clearinghouse is to share knowledge about what works to address Indigenous criminal justice issues. Papers published by the Clearinghouse are designed for policy makers and others working in the Indigenous justice field.

	<p>IJC publications – both ‘Research Briefs’ and ‘Current Initiative Papers’ - provide an overview of research findings in plain English, a balanced view of the literature, highlight key findings and where relevant point to areas for future work.</p> <p>IJC ‘Research Briefs’ focus on summarising the issues, literature and latest data, with some examples of on-the-ground programs profiled. IJC ‘Current Initiative Papers’ profile examples of promising programs to reduce Indigenous offending and incarceration in more detail, in order to highlight lessons for policy makers in Australia and New Zealand.</p> <p>This research topic was approved by the National Justice and Police Senior Officers Group in 2017.</p>
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<p>Data and research assistance</p>	<p>The IJC Project Officer is available to assist authors to source data and to provide other limited research assistance.</p>

REQUIREMENTS COMMON TO ALL IJC PUBLICATIONS

Project standards	<p>The paper will be written according to the <i>Style Guide for AIC Publications</i>. In particular, it will be in plain English with simple sentences and straightforward grammar. The brief should be well structured and organised. The use of up to three levels of headings and subheadings is encouraged (including the title). Dot points should be used sparingly and only for short lists, not for extended discussion. Footnotes will not be used.</p> <p>The paper will be policy neutral, and will report on the literature in a neutral fashion. It will not include statements of opinion or recommendations. However, it will report, in a balanced way, the opinions, criticisms and recommendations made in the published literature. If there are disagreements, both sides of the argument will be reported. Comment, analysis and discussion are essential. However this analysis should not be opinionated, but should be supported by reference to published literature. No more than two references are needed to support a statement.</p> <p>Where the ideas of another author are included, the author should be referenced in parentheses (surname, year of publication). Where the words of another author are included, those words should be placed in inverted commas, and the author referenced in parentheses (surname, year of publication: page number). Quotes should be used sparingly, and only where the author has made a point in a particularly pithy and original way.</p> <p>Original sources should be relied upon. For example, a discussion of an evaluation should include a reference to the published evaluation, rather than a reference to a secondary source that discusses the evaluation. If the original source is no longer available, make it clear that you are using a secondary source (e.g. “According to Brown, Smith’s evaluation found that ...”).</p>
Payment	<p>A fee of \$5000 (plus GST) will be paid to the author after approval of the final version of the brief (see Project Process below).</p> <p>The IJC makes available publications it has produced free of charge to members of the community. IJC publications can be reproduced for non-commercial purposes, providing that they are attributed. Authors retain the right to use material they have prepared for the IJC on a non-exclusive, royalty free basis for the purposes of research, publication, presentation and education.</p>

Expression of Interest	<p>Interested authors should submit an EOI in the form of an email or cover letter to sylvie.ellsmore@justice.nsw.gov.au or ijc@justice.nsw.gov.au with supporting documents demonstrating relevant expertise in the specific topic area by Friday 24 November 2017. Samples of other publications by the author can be provided to demonstrate experience/ ability to write in the format required.</p> <p>Queries should be addressed to Sylvie Ellsmore at the contacts above, or by calling the office on 02 8346 1743.</p> <p>Authors who have been selected for previous IJC briefs include academics, practitioners implementing Indigenous programs and senior public servants. Organisations may also put in an Expression of Interest, but must identify the specific personnel who will work on the publication in their EOI.</p> <p>Expressions of Interest by co-authors are welcomed. Senior authors are encouraged to consider putting forward a joint Expression of Interest with an early career Indigenous researcher.</p>
Selection process	<p>Authors are required to demonstrate their expertise in the topic area and relevant research and publication experience.</p> <p>Consistent with the NSW Government's <i>Aboriginal Affairs Procurement Policy Statement</i>, Indigenous researchers or teams including Indigenous researchers will be considered preferred tenderers. A copy of the policy is available at http://www.aboriginalaffairs.nsw.gov.au/aboriginal-affairs-procurement-policy/</p> <p>The successful author or authors will be selected by the IJC Reference Group and approved by the Secretary of the NSW Department of Justice.</p>
Governance	<p>Project Officer: Hannan Le, IJC Project Officer Project Coordinator: Sylvie Ellsmore, Manager, Offender Strategy Expert Reviewer: TBA IJC Reference Group Chairs: Matthew Willis (Research Manager, AIC) and Edwina Crawford (Director, Aboriginal Services Unit, NSW Dept Justice)</p>
Project process	<ol style="list-style-type: none"> 1. EOI process and selection of author. 2. Contract signed between the author and IJC.

3. An expert reviewer may be selected by the Chairs of the IJC Reference Group.
4. Within 4 weeks of signing the contract, the author provides a comprehensive literature review and develops a detailed **Project Plan** for the brief, which includes a summary of content and topics to be covered, proposed headings, and a list of data sources and secondary reference materials to be used.
5. The IJC and the author work together to source data as required.
6. The Chairs of the IJC Reference Group and expert reviewer provide comments on the Project Plan.
7. The author amends Project Plan in response to comments if necessary.
8. Within 4 weeks of agreement on the Project Plan the author prepares a **draft Research Brief** (should be of a high quality including a thorough survey of literature, well written commentary, complete references and should be close to the word limit).
9. The Chairs of the IJC Reference Group and expert reviewer provide comments on draft Research Brief.
10. Author amends Research Brief in light of comments from the Chairs of the IJC Reference Group and expert reviewer and prepares the final draft of the Research Brief.
11. When satisfactory final draft received, Project Officer undertakes formatting or other minor edits to the **final Research Brief** as required.
12. The Project Officer seeks approval from the Secretary, NSW Department of Justice and the Director, Australian Institute of Criminology, and incorporates comments (if necessary). Comments are to be provided to the author for response if required.
13. Author provides invoice for payment.
14. Project Officer coordinates final editing, **lay out of the brief**. The author is provided the final proof to review.
15. Project Officer coordinates publication and **distribution** of brief through the IJC website, to contacts within State, Territory and Commonwealth agencies, to IJC email subscribers and academic contacts. IJC publications are free and a limited number of hard copies are available on request.